

Targeted Case Manager

Application Closing Date: Open

Service Area: Children and Adult TCM services

JOB SUMMARY:

The Targeted Case Manager is responsible for providing TCM services in collaboration with referred clients and their families in the outpatient office, client homes, at school, or other safe community setting depending on the client/family's need. Targeted case managers serve a target population of children and adults with Serious Mental Illness from a team-supported approach to support the family in meeting their self-identified needs. Targeted case managers utilize the wraparound process with clients to ensure the best outcomes for families.

- The core function of a Targeted Case Manager is to: assess, plan, monitor, link and advocate for their client and the client's family. A Targeted Case Manager should be available to develop a family-sensitive service plan and help the client and family gain access to needed services including a full range of traditional and non-traditional mental health services, family supports, health, education, life skills and social services.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree from an accredited university or college in the field of counseling, social work, psychology or related human service.
- Minimum of one year or equivalent experience, working with children and/or adolescents, and/or adults with serious emotional disturbances, trauma, and abuse/neglect issues.
- Knowledge of the DSM-V and ICD-10 codes
- Completion of the ACHA approved case management training or will complete the training within three months of hire.
- Knowledge of available resources in the service area.
- Knowledge of the stages, processes and milestones of normal physical, cognitive, social and emotional development.
- Knowledge of and compliance with state and federal statutes, rules, and policies that affect children and adults.
- Valid Florida driver's license, ability to drive, dependable transportation.
- Ability to pass a background check completed by the Department of Children and Families.

KEY RESPONSIBILITIES:

- Provide, at minimum, 28 TCM billable client service hours per week.
- Learn and retain a comprehensive knowledge of Cotler Children and Family Service policies and procedures.
- Educate and train families on age-appropriate expectations for adolescents, and help set realistic expectations for adolescents who demonstrate developmental problems because of a serious emotional disturbance or abuse and/or neglect.
- Educate clients and their families on how to meet their future needs by increasing their awareness of available resources, self-advocacy enhancement, and increasing their natural support system.

- Integrate casework methods with authority, when necessary, to simultaneously engage and empower family and kinship members.
- Be available by cell phone to their assigned clients and supervisor.
- Work with clients who have serious mental health issues or co-occurring disorders and their families.
- Assist clients and families to ensure services/supports are in place utilizing the wraparound process.
- Assist clients and families with navigating the mental health system.
- Assist with bridging the gap from the children's mental health system to the adult mental health system.